

# Long-term allocation of a project space

- Kultur Räume Berlin  
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Künstlerische Arbeit der Freien  
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Kultur Räume Berlin, represented by Kulturraum Berlin GmbH, awards a funded workspace for the project spaces section of Berlin's independent scene within the framework of the Arbeitsraumprogramm (ARP). The Arbeitsraumprogramm is a funding instrument for providing and securing spaces for artists and cultural workers in the state of Berlin.

### Who is the offer aimed at?

The space offer is aimed both at artistic project spaces as free, self-initiated places of presentation and production, and at project initiatives without a spatial location from the field of visual arts. Legal entities and natural persons (individuals, associations, collectives, etc.) are eligible to apply. Up to three users or groups can apply together for one space.

### Which criteria must be met?

Applications are open to artistic project spaces and initiatives that have their own publicly accessible programme and whose production, presentation and research are defined by the **visual arts**.

### Requirements

- professional work and at least one year of experience in the context of project spaces and
- -initiatives
- artistic/curatorial working method, or engagement with a content-related spatial concept/programme.
- Opening an art context that offers space for projects, discourses and activities of third parties (artists, curators, theorists, mediators, etc.).
- The main focus of the work and the first place of residence must be in Berlin (in the case of groups, the majority of the members must have their first place of residence in Berlin. In the case of associations, the registered office must be in Berlin).

### Excluded from funding are:

- profit-oriented, commercially operating project spaces and initiatives
- ongoing workshops, castings, counselling services, classes and other commercial events or offerings.
- Project spaces and initiatives that already receive institutional funding (basic funding or similar) can apply for the space. However, double funding is not possible, so that the regular rent must be paid for this period
- Students or actors still in training are not considered

### About the space

The project space on offer is located at Schätzelbergstraße 1-3 (Berlin-Tempelhof). The four-storey brick building with projecting and receding light and dark brick layers and steel-framed windows was erected in 1926 as a workshop building on the grounds of the Telegraphenzeugamt (Telegraph Office) (architect Otto Spalding).

The listed building was rented in summer 2022 by Kulturraum Berlin GmbH for the workspace programme of KRB GmbH and the space is currently being prepared for use by the areas of visual arts

## Info Sheet

(studios on the ground floor, as well as 1st - 3rd floors), literature (workspaces for literature on the 4th floor) - as well as for the project space (on the ground floor).

The following premises are offered for a maximum of five years for a monthly rent of 4.09 €/m<sup>2</sup> warm for the premises on the ground floor:

Schätzelbergstraße 1-3, 12099 Berlin, in the district of Tempelhof-Schöneberg, 1 project room as well as an archive room in the basement, which can optionally be rented together with the project room.

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<b>Project room on the ground floor</b>					
<b>Projekt space</b>	<b>Kitchenette</b>	<b>Ancillary areas</b>	<b>Total area on ground floor</b>	<b>Monthly rent per m<sup>2</sup></b>	<b>Monthly warm rent</b>
77,67 m <sup>2</sup>	13,18 m <sup>2</sup>	26,77 m <sup>2</sup>	117,71 m <sup>2</sup>	4,09 €	481,43 €*
<b>Archive room in basement</b>					
<b>Archive room</b>		<b>Ancillary areas</b>	<b>Total area in basement (inkl. Nebenflächen)</b>	<b>Monthly rent per m<sup>2</sup></b>	<b>Monthly warm rent</b>
82,02 m <sup>2</sup>		17,86 m <sup>2</sup>	99,88 m <sup>2</sup>	2,60 €	259,69 €
<b>Total monthly warm rent</b>					<b>741,12 €*</b>

\* plus a monthly flat-rate electricity charge of € 20.

### Equipment features

The premises comprise the project room on the ground floor with a size of approx. 77.67 m<sup>2</sup> and a kitchenette (13.18 m<sup>2</sup>) as well as an additional archive room (82.02 m<sup>2</sup>) in the basement (see above: optional rental).

### Equipment (ground floor and basement):

Flooring:	Screed floor light grey (ground floor and basement)
Clear room heights:	approx. 3.50 m or at points with beams 3 m (ground floor) / approx. 3 m and 4.50 m (basement) Door widths: 1.16 m wide / 2.2 m high (resistance class RC1) (ground floor)
Sockets:	2 double sockets per long wall (ground floor), 1 double socket (basement) Ceiling outlets: 3 ceiling outlets for lighting available (ground floor)
WLAN:	The provision of WLAN is being planned. There are no additional costs for WLAN use for the users.
Heating:	District heating
WC:	Sanitary rooms (unisex) equipped with WC and hand basin for communal use on the floor (ground floor.)
Kitchenette:	Equipped with kitchen sink (ground floor)
Lift:	Freight lift available
Low-barrier access:	Low-barrier access to the premises, sanitary rooms not barrier-free
Accessibility:	Access via the main entrance and via a second separate entrance and exit. Exit via the ramp to the courtyard (see floor plan). The building and the rooms are accessible 24/7.

## How much is the rent?

The rent is subsidised as part of the workspace programme, i.e. offset by subsidies from the state of Berlin, so that the monthly rent payable is **4.09 €/m<sup>2</sup> warm**.

As a tenant, you enter into a sublease agreement with Kulturraum Berlin GmbH, represented by BIM Berliner Immobilienmanagement GmbH. BIM Berliner Immobilienmanagement GmbH will manage your contract on behalf of Kulturraum Berlin GmbH and will be your contact for all matters concerning your contract.

### Important notes:

- Persons who did not take part in the application procedure cannot be included in the rental contract afterwards.
- Subletting the workspace or parts thereof is only permitted with the prior written consent of Kulturraum Berlin GmbH.
- Good neighbourly behaviour and mutual consideration are assumed. Inconsiderate behaviour and non-compliance with the house rules may lead to termination without notice.

## Rent period and possible uses

Applications from several users/groups or collectives who work separately and want to share the space are possible. In this case, each applicant fills out a separate application form (self-disclosure) and indicates in the corresponding field with whom they are applying together.

Groups that work together and have existed for at least one year submit a joint application. It is important that one person is named as the contact person.

In both cases, however, only one joint rental agreement can be issued, i.e. several rental agreements per room are not possible.

The lease is expected to start on **01. 11. 2022**.

The rental contract is concluded for five years, with the obligation to contact Kulturraum Berlin GmbH after two and a half years at the latest and to prove that you still meet the award criteria by submitting appropriate evidence (short documentation of artistic professionalism as a PDF file and a declaration that your residence continues to be in Berlin). An extension beyond this is not possible. If you are still interested in the space, you must reapply for the space in a new call for applications.

### Important note regarding the expected start of the rental period:

This is the first occupancy after refurbishment, i.e. the project space on offer is currently still undergoing structural refurbishment and the indication of the start of the lease is therefore subject to the proviso that the structural measures have been completed by 31.10.2022 and the utilisation permit has been granted.

## Award procedure - how is the award made?

The selection is made by a sector-specific, independent awarding advisory board appointed for the project spaces sector within the framework of the Arbeitsraumprogramm (ARP).

The focus is on the following award criteria:

- the quality of the artistic/curatorial work to date
- A convincing spatial concept in terms of content
- The opening of an art context that offers space for projects, discourses and activities for third parties (artists, curators, theorists, mediators, etc.).
- a focus of work located in Berlin

## Room tour

We offer the following room tours:

1. **Digital consultation and viewing on Thursday, 08.09.2022 from 5.30 to 6.30 pm (via Zoom, please register beforehand)**
2. **On-site room tour on Wednesday, 14.09.2022 at 6 pm (Construction site tour – please register beforehand to attend)**

In the digital consultation, we'll show photos and are available to answer questions about the application process, among other things.

During the on-site visit, you will have the opportunity to get a first impression of the building, the grounds and the premises, which are still under construction. Please register your participation at least 3 hours before the start of the visit and follow the instructions in the appointment confirmation.

To register, click the button "Besichtigung vereinbaren" in the space advertisement on the website.

All room advertisements can be found at: <https://kulturraeume.berlin/raeume-finden/raumangebote/>

## How do I apply?

Please submit your application - including all required attachments - electronically via our online portal. Paper documents will not be accepted.

The online application form (self-disclosure) will be activated after you have taken part in a viewing. If you are unable to attend the viewing, it is also possible to receive this by request, but only after you have registered in the online portal.

In addition to the **application form (self-disclosure)**, your application must contain the following attachments. Please name your attachments according to the given template.

- **Scan of identity card or registration certificate of the applicant or all group members** (designation: name of applicant/group\_residence\_2022)
- **CV incl. artistic/curatorial career (joint CV also for groups)** PDF file, max. 3 MB (designation: name of applicant/group\_CV\_2022)
- **Presentation of the content-related spatial concept** PDF file, max. 3 MB, up to 3 DIN A4 pages (designation: name of applicant\_KON\_2022)
- **Documentation/portfolio of realised projects with text and images** max. 5 MB, PDF file, max. 5 DIN A4 pages (Name of applicant\_DOK\_2022)
- **If applicable, association statutes/self-declaration** PDF file (designation: name of applicant\_SATZ\_2022)
- **De minimis declaration** PDF form in the exposé of the advertisement for download. Please sign and upload again.

## Important note on the de minimis declaration

As the Workspace Programme is a state-funded programme, you must submit a de minimis declaration with your application. You can download the form [here](#). Please complete the form, sign it and upload it together with your application. Note: If you have received or applied for funding that was certified as aid in the current and/or the last two calendar years, please outline this. Otherwise, you can tick "none".

## Application deadline

**The deadline for submitting applications for the project space is 23:59 on Wednesday, 21.09.2022.**

We only consider applications submitted via the online portal. We strongly recommend that you start the application process in good time and prepare all the necessary documents in advance. Entries after 23:59 will not be considered.

## Exclusion

Members of the Advisory Board for Project Spaces, employees of the Alliance Kultur Räume Berlin and their relatives are not eligible to apply.

## Notes on the award procedure

- Only complete applications can be considered.
- All information will be treated confidentially and will only be used for decision-making or for the purpose of the application.
- After completion of the selection process, all applicants will receive an e-mail informing them of the result of their application.
- Double funding (funding for the same purpose here: Space funding within the framework of basic or concept funding) must be excluded.
- There is no entitlement to funding.

## Special note

If the grant is aid, it will be awarded on the basis of Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty on the Functioning of the European Union (General Block Exemption Regulation - GBER), OJ L No 187/1 of 26.06.2014.

No individual aid shall be granted to undertakings which have not complied with a recovery order issued on the basis of a previous Commission decision declaring an aid illegal and incompatible with the internal market.

<b>Contact</b> Jole Wilcke Referentin für Kultur	<b>Counselling hours</b> Tuesday: 10 am to 1 pm Thursday: 1 pm to 3 pm Phone +49 (0)30 3030 444 64  Book your free consultation here: <a href="https://kulturraeume.berlin/beratung/">https://kulturraeume.berlin/beratung/</a>
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